25. I am taking a quiz/assessment and my answers are not being saved in the Question Status area - there is an explanation mark ! displayed instead of a checkmark. I have clicked the Save Answer button.

- 1. If you have answered any questions that were not saved, write the answers on a piece of paper or take a screen shot of the answers.
- 2. Close the quiz/assessment window by clicking on the x (**Close** button).
- 3. Log out of Blackboard Vista.
- 4. Close the browser.
- 5. Open the browser.
- 6. Clean your cache cookies, temporary internet files and history.
- 7. Log back into Blackboard Vista.
- 8. Click the course link.
- 9. Access the **Assessment** tool.
- 10. Click the link for the quiz/assessment.
- 11. Click Continue Assessment.
- 12. For a question that an answer has not been saved, select an answer and click **Save Answer**.

If you need additional help, please contact the WNMU Help Desk at <u>helpdesk@wnmu.edu</u> or 575.574.4357.